



Highland Council of Community Events

Highland Council of Community Events (HCCE) Meeting Minutes August 8th, 2019

Called to Order Time: 7:03 p.m. **Called to Order By:** President, Chris Kornaus

HCCE Members Attendance: Liz Al-Akel, Liz Breslin, Christine Gonzalez, DeAnna Kornaus, Brandon Wolak, and Erica Wolak

Sub-Committee Members: N/A

HCCE Officers Present & Absent:

President- Chris Kornaus Vice-president -John Breslin
Financial VP- Dawn Wolak Secretary- Kristen Smith

Liaisons Present: Bernie Zemen, Mark Herak

Guests Volunteers, & Contractors:

Mike Blejski, Highland Resident (interested in volunteering)

Minutes Review: July, 11th 2019 Minutes reviewed.

Motion to accept: John Breslin Second: Liz Breslin Vote: Passed

Financial Report: Dawn Wolak

Remaining Budget \$57, 766.08

\$3, 273.94 Cost for Service & Sanitation for the 4th Fest. The budget was \$3,000

\$273.94 moved from (036-000-38604) SPC Events Memorial Day Memorial to (036-0000-38006) SPC Sanitation to cover the costs for the porta potties at the 4th Festival.

Contract with Service and Sanitation has expired.

Action: Liz B will work on getting new bids from multiple vendors to provide services for the 4th Fest (Parade, and the Amusement Co. housing area)

Action: Dean - Ice \$201 Please submit invoice for payment

Action: Liz A - Hammond Times Flier distribution. Please submit invoice for payment

Liaison Report: No updates

Committee Reports:

Chris K. has assigned committee Members for the Activities as listed below.

(Proposed Fall Festival Sept 27-29th)

Arts & Crafts: Erica W./ DeAnna K. / Adam N. /Christine G.

Erica proposed opening the festival up to more types of vendors to increase the variety and allow for small businesses and home businesses to participate. It was suggested that we cut the costs of the booths to half of what is charged for the 4th fest since this is 3 days. Single booths only, with a maximum of 20 booths, including food.

Erica suggested we email the application to all parade participants and Erica will post on Facebook pages to seek interest.

Food Trailers & Tents: Dawn W. / Liz B.

Information for food booth vendors listed above. Dawn and Liz will contact past vendors for interest.

Entertainment: Tom Lounges

Tom Lounges not present tonight. Chris Kornaus reported that Tom suggested a Battle of the Bands for Saturday and Various ethnic music for Sunday for Fall fest

Publicity: Liz A./Jacki / Kristen*

*Kristen will not be in town for the Fall Fest, so she can only assist with pre work.

Security: Chris Kornaus / Chief Hojnicky

Dawn asked if security was set and notified. Chris K stated he will take care of it, but Bernie Zemen and Mark Herak said they would talk to Police Chief, Pete Hojnicky

Grounds: Chris/ Brandon / John / Chief Timmer

Parks & Recreation said Main Square is available for the proposed dates.

Trunk or Treat: (October 26th 3pm-5pm)– DeAnna /Chris / Christine

Event to be held at Main Square Park this year. Applications for “Trunks” need to be sent out.

Kristen Suggested seeking “Corporate Candy Sponsors” for a council trunk. We could advertise the Corporate sponsors at the event.

DeAnna and Liz A both suggested ideas around a scavenger hunt or “egg hunt” style event that day with prizes donated by local businesses for the kids or small treats?

Action: Kristen to teach DeAnna how to design the application on the web tool and send it out to all parade participants to start gathering interest.

Action: Kristen to contact Tri-Kappa to see if they would like to host their pumpkin contest the day of the event.

Action: Kristen to contact HTC to see if they would like to help create a Haunted Ten “Tunnel of Terror” for the event. Possible fundraiser for HTC?

Santa Parade: (November 30th) – DeAnna /Chris / Kristen

Tabled until next meeting

Fireworks: (December 31st) – Liz B / John:

Tabled until next meeting

Old Business:

Tabled until next meeting.

New Business:

Liz B. suggested HCCE setting up a fundraiser to at the Brewfest in Highland 9/22

50% of the sales during the time we volunteer going to HCCE Budget

Motion to accept: Liz Al-Akel Second: Erica Wolak Vote: Passed

Motion to adjourn Meeting: 8:22pm

Motion: Brandon Wolak Second: John Breslin Vote: Passed

Next HCCE Meeting: Thursday, September 12th at 7:00pm

Respectfully Submitted: Kristen Smith, Secretary